

Executive Committee Meeting

August 25, 2018

1. The clerk, Martha Viehmann, opened the meeting with gathering silence.
2. Roll Call is attached
3. Nominating Committee, Co-clerk, Rhonda Pfaltzgraff-Carlson, reported.

The committee confirmed that the term for the Assistant Recording Co-Clerks will be a four-year term. Those names were approved.

Elizabeth and John Edminster will act as assistant recording co-clerks for one year (2018-2019), then act as recording co-clerks the next two years (2019-2020, 2020-2021) and conclude as assistant recording co-clerks the final year (2021-2022). Given the additional year that Terre Holada is serving, the recording clerk term has shifted out of alignment with the presiding clerk's term. While it is preferable that the terms of Clerk and Recording Clerk coincide, the committee concluded that it is okay if they do not.

In order to ensure that OVYM representatives are reported to Quaker organizations, the committee has developed a structure that helps to ensure follow through. The committee has associated committee members with each Quaker organization who will act as liaisons.

The committee is in the process of discerning names for the terms starting this coming year. The particular focus areas are the following committees: Children's Program, Planning, Religious Nurture & Education, and Youth Services. Anyone who knows of Friends who may be called to serve the yearly meeting in these areas, is encouraged to contact their monthly meeting representative, Diann Herzog or Rhonda Pfaltzgraff-Carlson.

4. Handbook Update for Executive Committee, Richard Mitchell reported.

The proposed revision is attached. There were several major changes. The first change was how we select Monthly Meeting Representatives to the Executive Committee. We are asking for a representative and an alternate. There was clarification on who should attend EC. The duties were only slightly changed. There is more emphasis on oversight of Yearly Meeting committees. The clerk is responsible for informing everyone of when the meeting will be and being sure members are aware of it well in advance. The EC will no longer find a Naming Committee to fill the Nominating Committee. Monthly Meetings will be appointing representatives to serve on the Nominating Committee. There may need to be more discussion on this process.

There was a question on how this committee spends money. The clerk suggested that this may need more attention and revision. The Budget and Finance Committee could discuss this and come back with a recommendation. A Friend reminded us that this committee, by definition, has the authority to transact business between Yearly Meeting sessions; therefore, the committee does not need special permission to spend money.

There is not a process in place for updating the handbook, so officers and committees should be responsible for changing the information as needed. Those revisions must then be approved by the Executive Committee. There was also a question of printing and distributing *Faith and Practice* once it has been completely updated. This book shall always be available in electronic form.

The revision was accepted as a work in progress. Further revisions will be brought back in November for approval.

5. Handbook Description for Web Administrator, Lonny Burger reported. Document is attached.

The document was approved as a description of what the Web Administrator currently does, knowing that changes can be made as necessary.

6. Handbook list of revisions. Proposed document is attached.

The document was approved.

7. Youth Services Committee, David Funck reported.

Kaia Jackson, Youth Services Secretary was introduced.

The committee is working on programming for youth including Joint Quarterly Meeting, The Quake that Rocks the Midwest in January, and OVYM Sessions. There will be intentional work to grow services to our youth. There is also talk of a trip or retreat perhaps with several age groups.

All Monthly Meetings are asked to help make a list of the youth, members and nonmembers, in OVYM. Representatives are asked to email Kaia that information at ovymyouthsecretary@gmail.com. Also inform your Monthly Meeting clerks to work with Kaia on a visit to each Monthly Meeting to visit the youth. She would like to be with the youth in First Day School and also be given a chance to address the Meeting.

There is a need for a Support Committee for the Youth Secretary. One member should come from the EC. Kaia shared that she is looking for someone who is passionate about our youth and who can think outside of the box. Names were raised as possibilities. The clerk will contact the one person named after clarifying the responsibilities on the position.

8. Youth Secretary Report, Kaia Jackson reported.

She would like Friends to contact her for any ideas to help our youth - including comedy improv! Please!

9. Zoom Video Conferencing, Deborah Jordan reported.

It costs \$14.99 a month or \$149.90 a year. Many Friends shared when they are planning to use it. It is important to know that only one group may use it at a time. Friends felt that saving \$30.00 a year was not a concern. It would be best to pay for the full year so that in an emergency it is available. A Friend said that it is less than one travel reimbursement. We can keep records and revisit it next year. Zoom has a calendar that should help with time conflicts. Deborah will be investigating whether she can get a report from Zoom on how often our account was used. It is not recommended to use the technology for Quarterly Meetings. There was a document shared with the account information sent to EC members. Friends may also contact Deborah.

Friends approved paying the annual price.

10. Treasurer's Report, Wilson Palmer reported. Report is attached.

A question was raised on a discrepancy on page two. Wilson said there will almost always be a discrepancy there since he is almost always waiting for something to clear the bank, or other delays.

The report was accepted.

11. The draft letter to the president of Wilmington College RE: Quaker Heritage Center. Susan Hyde reported.

There has not been a change from the original letter presented at OVYM because the committee could not decide how to change the letter. Today there was opposition to the letter as it is written. We cannot rewrite it at this time.

12. Paulette Meier and Diann Herzog were not able to be present, but Friends were anxious to hear about their trip. The clerk will contact them about submitting a report, perhaps to be published in *The Quill*.

13. Budget and Finance, Dale Hayes reported.

The committee recommended that the ad hoc Development Committee established to help raise monies to cover our budget deficit be made a standing committee to raise money for general or specific items. The original members of the committee could be asked if they would like to be a part of this committee. Rhonda Pfaltzgraff-Carlson, speaking for the Nominating Committee, said that they would be happy to work on that as long as it's clear what the responsibilities are. A Friend said that this should be tabled until Yearly Meeting as it is a major decision to add a committee when we are already having trouble filling current committees. Friends feel that guidelines for this committee need to be written first. The clerk asked if we could send this back to Budget and Finance for more development. Thanks was expressed to Budget and Finance for their proposal. Friends approved letting the Budget and Finance Committee work on the details of the Development Committee and presenting the information to us in November.

The committee is looking to transfer our banking to US Bank. They asked if there were objections to using US Bank. Friends confirmed that the committee can make that decision.

The committee will be looking into funds that are already established that could be renamed to make their purpose more clear.

Since Quaker Heights will no longer be a ministry of our Yearly Meeting, that budget item will be deleted. There is \$2,000.00 budgeted to them but we will not be paying that now. Friends approved.

It is recommended to eliminate the donation to Wilmington College's General Fund and divide that amount between The Quaker Heritage Center and Quaker Archives. This led to a large discussion on supporting Quakerism in general and Quaker education. There was a concern about changing the budget at this time. We did not approve the recommendation and there will be no change to the budget in this regard.

14. Revision of Policy for Child Sexual Abuse Prevention, Deborah Jordan reporting

There were a few changes made. There are several people who have large changes they would like to see, but it has been difficult to meet. The smaller group will meet to work that out.

15. Task Group on Sexual Misconduct, Betsy Neale reporting.

The name of this group hasn't really been decided upon. The word "misconduct" is not meant to minimize the work of this group. There is a need for more Friends to help this work. The committee would appreciate hearing from Friends who have some expertise in this area. Males would be welcomed and appreciated. There is a self-education component needing to be met. They have gathered previous work on this topic from other Quaker bodies.

16. Announcements

Joint Quarterly Meeting will be October 21st and 22nd.

Yellow Springs will be meeting at the Green Plain Meetinghouse in St. Charleston 11:15 am Meeting for Worship and potluck. Bring something to share. Friends will meet at the Yellow Springs Meetinghouse to carpool.

Community Friends Meeting 50th Anniversary Sunday September 30th.

Richmond Civic theater will be performing *Sister Act* tomorrow. Come and see our own Kaia performing!

Roll Call of Monthly Meeting Representatives

Bloomington Monthly Meeting: Elaine Emmi and Christine Carver

Campus Monthly Meeting: No Representative

Clear Creek Monthly Meeting: Cathy Habschmidt

Community Monthly Meeting: Frank Huss and Eric Wolff

Dayton Monthly Meeting: Nikki Coffey Tousley

Eastern Hills Monthly Meeting: Dale Hayes

Englewood Monthly Meeting: No Representative

Fall Creek Monthly Meeting: No representative

Fort Wayne Monthly Meeting: Terre Holada

Lafayette Monthly Meeting: Michele Tomarelli

Lexington Monthly Meeting: Richard Mitchell

Louisville Monthly Meeting: No representative

Miami Monthly Meeting Lonny Burger

North Meadow Monthly Meeting: No Representative

Oxford Monthly Meeting: Doug Jones

White Rose Monthly Meeting: No representative

Yellow Springs Monthly Meeting: Deb Kociszewski

Quarterly Meeting Clerks

Miami Quarter Peter Hardy not in attendance

Whitewater Clerk Terre Holada

Officers and Staff

Clerk Martha Viehmann

Assistant Clerk Betsy Neale

Recording Clerk Terre Holada

Assistant Recording Clerk John and Elizabeth Edminster

Treasurer Wilson Palmer

Assistant Treasurer Dale Hayes

Co-Statistician Frank Hess - Bill Heilbrun was not present

Administrative Secretary Deborah Jordan

Web Admin Lonny Burger

Youth Services Secretary Kaia Jackson

Committee Clerks or Representatives

Adult Young Friends: Kaia Jackson
Auditing: Veronica Frost, sends regrets
Braddock Fund: Wilson Palmer
Budget & Finance: Dale Hayes
Earthcare: David Duvall, not present
Faith & Practice: Rex Spouse
Nominating: Rhonda Pfaltzgraff-Carlson
Peace & Social Concerns: Richard Mitchell
Personnel: Steve Angell
Records Coordinators Susan Hyde
Religious Nurture & Education: Nikki Coffey-Tousley
Website Administrator: Lonny Burger
Yearly Meeting Planning: Carol Simmons
Youth Services Committee: David Funck