

FOR INDIVIDUALS and FAMILIES of the MEETING COMMUNITY

QUAKER COMMUNITY FUND GRANT APPLICATION FORM

Application for assistance to attend a Quaker Conference (class/training session, retreat, FCNL workshop, FGC, Lake Erie Yearly Meeting, etc.) or a program associated with Quaker related issues and values.

Applicants' Names _____

Address _____

Include ZIP CODE _____

Phone: Home (_____) _____ Work (_____) _____

Fax (_____) _____ email _____

Program you wish to attend: _____

Name/Title _____

Date(s) _____ Location of Events _____

Will you be representing an organization other than yourself at this conference?

Is so, name of that organization? _____

Will that organization be contributing to your expenses? _____ What proportion of total costs? _____

If appropriate, will you work with the relevant Meeting committee so that you can represent the Pittsburgh Friends Meeting?

Please consult with this committee concerning this prior to submitting your request to the QCFC.

	<u>Expected Expenses</u>	<u>Funding Other than Quaker Community Fund</u>	
		<u>Amount</u>	<u>Funding Source (Organization, Name, Personal, Other)</u>
Registration/Tuition	_____	_____	_____
Room	_____	_____	_____
Board	_____	_____	_____
Travel	_____	_____	_____
Other	_____	_____	_____
TOTAL	_____	_____	_____

***WHAT AMOUNT ARE YOU REQUESTING FROM THE QUAKER COMMUNITY FUND? _____

(The QCFC prefers that applicants contribute some of their own funds toward their expenses, but will consider each case on its own merits.)

***The Quaker Community Fund Committee reports regularly to the Meeting for Business concerning the grants awarded to individuals or committees. The amount awarded will not be given, but the individual (or family) receiving the grant will be identified by name unless they request that we not do so.

MAY THE QCFC GIVE YOUR NAME WHEN REPORTING YOUR GRANT? _____(yes or no)

***Please use the reverse side to provide the committee with additional information to allow the QCFC to better evaluate your request.

REPORTS TO THE QUAKER COMMUNITY FUND ON THE EXPERIENCE

Those receiving assistance grants are asked to prepare a short written report on their experience. Suggested questions to consider:

-Subject matter of the program?

-How does this relate to Quaker principles and beliefs?

-Number of participants?

-Examples of unusually effective speakers, sessions?

-How was the experience valuable to you personally?

-How can the experience/information be of value to the Meeting community?

-How will your experience benefit the wider community outside of Meeting?

-Other important outcomes of the experience for you/others.

Please submit this report to the Quaker Community Fund Committee as soon after your experience as possible.

May the QCFC use your report for an article in the Newsletter? _____(yes or no)

Would you be willing to report to the Meeting for Business about your experience? _____

It would be very helpful if YOU would write the short report for the Newsletter.

How do you intend to share the outcome of this program/experience with the Meeting Community, or with the wider community?

If you are going to FGC or LEYM or Fall Gathering, NO NEED TO ANSWER these questions.

INFORMATION ABOUT THE PROGRAM TO ASSIST THE COMMITTEE IN ITS DECISION

Subject of the program:

How does the program relate to Quaker principles?

Goal/Purpose of the program?

Speakers, Resource Persons, etc.

How will the program benefit the Meeting?

How will the program benefit the wider community?

REPORT TO THE QCFC CONCERNING THE RESULTS OF THE PROGRAM

Please send a report to the QCFC as soon after the event as possible. Suggested questions to consider:

What was the topic of the program?

How is the subject matter related to Quaker principles, beliefs?

How many participated?

Which speakers/sessions were especially noteworthy?

How will the program benefit the Meeting community?

How will the program benefit the wider community outside the Meeting?

Other important outcomes of the program?

The QCFC will use the report to provide information to the Meeting for Business and/or the Newsletter concerning the programs sponsored by the QCF. These reports also will be a part of the permanent record of the committee.

Suggestions: **It would be helpful if you would write a short report of the event for the Meeting Newsletter.**

Send application form to the Convener(s) of the Quaker Community Fund Committee.

See Meeting Directory for names/addresses of the current convenor(s) and members of the QCFC.

PLEASE ALLOW TWO MONTHS FOR PROCESSING OF YOUR GRANT REQUEST.